

Operation						
<u>Day of Week</u>	<u>Time Open</u>	<u>Time Close</u>	Schedule	<input type="checkbox"/> Full Year	<input type="checkbox"/> School Year Only	<input type="checkbox"/> Summer Only
Sunday	_____	_____	Special	<input type="checkbox"/> Drop-In	<input type="checkbox"/> Before School	<input type="checkbox"/> After School
Monday	_____	_____		<input type="checkbox"/> Rotating	<input type="checkbox"/> Open Holidays	<input type="checkbox"/> Temp/Emergency
Tuesday	_____	_____		<input type="checkbox"/> 24 Hour	<input type="checkbox"/> Summer Camp	
Wednesday	_____	_____	Children accepted	<input type="checkbox"/> Fulltime		
Thursday	_____	_____		<input type="checkbox"/> Part-time (less than 26 hrs or 3 days per week)		
Friday	_____	_____				
Saturday	_____	_____				

Rates...enter rates EITHER as Weekly or Monthly, NOT BOTH.					Other Fees:	
	<u>Weekly</u>		<u>Monthly</u>		Registration \$ _____	
	Part-time	Fulltime	Part-time	Fulltime	Other _____	
Infants 0 -11 months					_____	
Toddler 1 year-olds					_____	
Toddler 2 year-olds					_____	
Preschool 3 year-olds					Multi-Child Discounts <input type="checkbox"/> Yes <input type="checkbox"/> No	
Preschool 4 year-olds					Need-Based Scholarships <input type="checkbox"/> Yes <input type="checkbox"/> No	
Preschool 5 year-olds					Sliding Fee Scale <input type="checkbox"/> Yes <input type="checkbox"/> No	
School 6-10 year-olds					Subsidy accepted <input type="checkbox"/> DHR/Child Care Central	
School 11-15 year-olds					<input type="checkbox"/> SCCP/Childcare Resources	
Before School						
After School						
Drop In						

Environment Smoke Free No Pets Pets Kept Separate Public Transportation Accessible

Meals Breakfast Morning Snack Lunch Afternoon Snack Dinner USDA

Parent Provides Snacks Parent Provides Lunch Special Diet Considerations

Philosophy/Curriculum Montessori A Beka Waldorf Creative Curriculum High Scope Other _____

Safety CPR Current within 2 yrs First Aid Training Liability Insurance Live Internet Classroom Viewing

Enrichment: Computers Field Trips Gymnastics/Dance Music Outdoor Activities Creative Arts

Homework Tutor Language _____

STATISTICAL INFORMATION

The following information is used only for statistical reports which may impact decisions made concerning local and national child care issues. It is considered confidential and never released or reported on an individual basis.

Participation is optional.

Setting For Profit Non-Profit Non-Residential Faith-Based Work Place Based Public School
 Franchise Head Start Private School College/University Wheel Chair Accessible

Director's Education/Experience HS Diploma/GED CDA Associate Degree BA Master's Doctorate
 Years of Experience as a Director

Staff Information			Pay Levels		Employee Benefits (Check all that apply)			
Position	# On Staff	# w/CDA	Low \$	High \$	Vacation	Health Ins	Retirement	Child Care Discount
Director								
Asst Director								
Receptionist								
Office Staff								
Bookkeeper								
Lead Teacher								
Teacher								
Teacher's Aid								
Kitchen Staff								
Van Driver								

Special Needs Training Autism Emotional/Behavioral Health Physical Hearing
 Vision Speech Learning Delay Mental

Census Bureau Questions (Current staff – Participation optional)

Number who are Spanish/Hispanic/Latino Mexican Mexican Am., Chicano Puerto Rican Cuban
 Other Spanish/Latino _____

Number who are White Black or African American Asian Indian Native Hawaiian Vietnamese
 American Indian/Alaska Native(tribe) _____ Chinese Japanese Samoan Filipino
 Guamanian/Chamorro Other Asian _____ Other Pacific _____ Other _____

Number who speak a language other than English at home _____ Languages _____
They speak English Very Well Well Not Well Not at All

AUTHORIZATION – Please select one

- I want my program to be listed as part of the free resource and referral service.
 I do not want my program to be part of this service, but my information may be used in statistical reports.

COMMENTS

Signed _____ Please print name _____
Title _____ Date _____

Please remember to send a copy of your license or letter of exemption with this form. Thank you!