Quick Start
to your Online Provider Profile

We make quality child care happen.
childcare resources

Welcome to Childcare Resources new and improved
Child Care Resource and Referral database for Central Alabama!

This is a free service we provide to you! Having your program information readily available to parents searching for child care in central Alabama is greatly beneficial for the children, families, and child care providers in our community.

We know you will enjoy using this new, mobile friendly system to share important information about your services with families in your program. We are so thrilled to introduce all of the easy-to-use features to help you continue providing the highest quality of child care possible!

- **YOU** can update your program information including rates, vacancies or that you are full!
- **YOU** can add your logo and pictures to your provider profile!
- **YOU** can create a marketing tool that showcases your program, what makes you unique, and where you stand for quality early childhood education!

let's get started! ➡ Visit www.ccr-bhm.org/providers

First Time Users

1. Click the **Create Account** button
2. A pop-up window will prompt you to enter the following data:
   a. Your Email address
   b. Create a 6–8-character password
   c. Your License ID
   d. Your zip code
   e. Click Save

Registered Users

1. Enter your log-in email
2. Enter your password
3. Login

Need Assistance?

Our email and telephone number are located on the top of each screen and in the footer below. We are here to help!
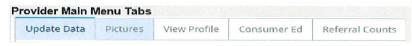
Do you have multiple sites?

You can use the same email address to manage each site, but you will need a separate password per site. An enhancement is coming soon to manage all sites with the same user name and password.

If you are license-exempt, please reach out to agarrigan@ccr-bhm.org for login information.

update your info! ➡

Provider Main Menu Tabs

Update Data	Pictures	View Profile	Consumer Ed	Referral Counts

- **Update Data:** List your program information such as days and hours of operation, rates, and vacancies. You may edit as often as needed. (Be sure to click save)
- **Pictures:** Upload up to five (5) pictures to showcase your environment to families. *Only photos without children or staff will be accepted and posted on your profile.*
- **View Profile:** Review what families seeking care will see. We help you market your program!
- **Consumer Education:** Provide educational resources to share with your families.
- **Referral Counts:** View the number of times your profile has been printed and/or emailed within the last two (2) months.